

# **DESCRIPTION OF FORMS**

## **CLINICAL AGREEMENT**

An agreement outlining schools and job station responsibilities; signed by school official, facility official, and instructor. Agreement should be renewed annually.

## **STUDENT TRAINING AGREEMENT**

An agreement outlining student responsibilities while on clinical rotation/job stations; signed by student, parent, and instructor. Agreement should be signed prior to first clinical rotation of the year.

## **TIME SHEET**

A form used to document days and hours worked in a facility. One sheet should be used per rotation. More sheets may be used as appropriate; signed by student and clinical supervisor.

## **TASK LISTS**

A checklist of suggested activities that students may observe, assist with, or participate in while on clinical rotations/job stations; to be signed by supervisors as tasks are completed. See section: "Task Lists"

## **CLINICAL ROTATION JOURNAL**

A form to be completed by student upon completion of rotation. Form will give students the opportunity to express personal feelings regarding clinical experience.

## **CLINICAL EVALUATION**

A form completed by job station supervisor/personnel upon completion of rotation, or more often as appropriate. Form to be signed by evaluator and student.

## **STUDENT SELF-EVALUATION**

A form completed by student following rotation, or more often as appropriate.